

Peer Activity: OHAAT Own It

Active Listening

15 - 30 minutes

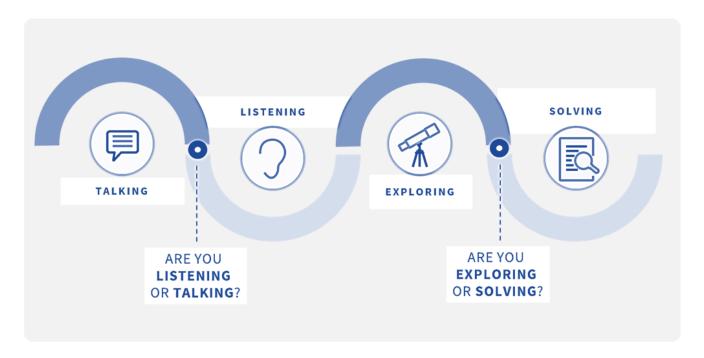
To **Own it** and be accountable means to be committed to succeed, and therefore to take ownership of outcomes. It means owning success as well as failures and creating a climate of safety to admit when we're wrong and learn from it. Integrity is central to this. To be accountable also means to take ownership of your own development.

Activity overview

Active listening requires us to **consider**:

- What are the person's feelings behind their words?
- What is the person meaning but not saying?
- What are their assumptions, belief systems, and concerns?
- When we listen, are we being caring and compassionate, with our focus squarely on the speaker, or are we trying to drive our own agenda and desired outcome?
- What's going on in our head as we listen?
- Are we judgemental, biased, distracted, or does the other person perceive us as carefully attentive?
- What signals are we sending as we listen?
- How are we affecting the relationship and the conversation?
- Are we listening to understand or listening to respond?

EXTERNAL 1



Instructions

Connect with a colleague to practice some active listening exercises.

Speaker:

Identify a challenging situation.

Talk about the situation for 2-3 minutes

Listener:

Listen deeply, be as involved, and engaged as appropriate. You **CANNOT** use the words **I**, **Me**, or **My**

Switch roles after 2 -3 minutes and then take a few minutes to debrief on your experience.

Consider the following:

As a listener:

- Did you want to 'solve' the problem for the speaker? Were you thinking about that or focused on the speaker?
- How did it feel not being able to use the words I, Me or My?
- What did the speaker's non-verbal communication convey about the challenge they're facing? How congruent was the verbal & the non-verbal communication?
- How did you manage to keep the conversation flowing?
- How difficult was it to maintain focus on the other person?

As a speaker:

- Did you feel listened to? How did it feel to be heard?
- Did you feel the listener was truly present with you?
- What did they do to demonstrate that?

EXTERNAL 2