



# Team Activity: Fraud on administration



Falsified documents 10-15 mins

## Internal fraud and corruption: fraud on administration case study

### Activity overview

Fraud on administration is fraud or misconduct which involves employee entitlements, such as generating or using fraudulent documents or misusing TMS.

This case study gives staff the opportunity to consider how they might respond to fraud – specifically fraud on administration.

### Learning outcomes

- Staff understand an example of fraud on administration
- Staff know when and how to report internal fraud they witness or suspect.

### Instructions

Read the scenario to your team and discuss. Ensure you include the key talking points in your conversation.

### Scenario

Mr Covert and his cousin both worked for the ATO. They had regular conversations at work using Jabber and, in this instance, they discussed an ATO position vacancy that Mr Covert applied for. Mr Covert and his cousin discussed falsifying his qualifications as part of his application to help get the job. They added job positions on his resume that he did not have and created a fake transcript of university qualifications to secure his chances of getting the job.

## Discussion questions

1. Is this fraud? Why/why not?
2. What do you think the consequences were for Mr Covert?
3. If you saw this happening, what would you do?

## Talking points

1. This is fraud on administration which is a type of fraud. Providing false or misleading information to gain employment, including overstating, or creating false qualifications to gain employment that you may not otherwise be suitable for, is considered fraud on administration. Intentionally providing false or misleading information is a criminal offence and can result in criminal charges.
2. Mr Covert and his cousin were investigated by Fraud Prevention and Internal Investigations (FPPI) and the matter was referred to ATO People. Both Mr Covert and his cousin resigned because of the investigation and Mr Covert was not successful in the application process. This negatively impacts both their job prospects and may be impacting them both financially and socially.
3. If you witness or suspect internal fraud or corruption, report it to your manager or Speak Up. Not only is reporting an obligation for each of us, reporting helps maintain the high integrity environment we have at the ATO. Do not seek further evidence – it is FPPI's job to investigate!

## Next steps for you and your team to take

- You can find more information about your responsibilities in the [Internal Fraud and Corruption CEI](#).
- Contribute to a positive workplace integrity culture by modelling your preferred workplace behaviour in your team.
- Report any suspected or witnessed fraud and corruption to Speak up or using Anonymous Fraud Alert Form.

## For more information and resources

- You can head to our [SharePoint](#) site
- You can use our [facilitator guide](#)
- Call the [Speak Up hotline](#) on **1800 061 187** to speak to FPPI
- Search [Anonymous Fraud Alert Form](#) on myATO to report anonymously
- Email [SpeakUp@ato.gov.au](mailto:SpeakUp@ato.gov.au) for advice or to lodge an allegation
- Email [PublicInterestDisclosure@ato.gov.au](mailto:PublicInterestDisclosure@ato.gov.au) to lodge a disclosure.