



**NOTE:** This is an ATO learning resource. Scenarios are fictional and developed to reflect situations that ATO staff may encounter. Hyperlinks, emails, phone numbers and other information should be modified to your context.

# Team Activity: Misuse of IT facilities

10–15 mins



## Internal fraud and corruption: misuse of IT facilities case study

### Activity overview

Misuse of IT facilities is the excessive and/or fraudulent use of emails/storage/internet use and instant messaging conversations.

This case study gives staff the opportunity to consider how they might respond to fraud – specifically misuse of IT facilities.

### Learning outcomes

- Staff understand an example of misuse of IT facilities
- Staff know when and how to report internal fraud they witness or suspect.

### Instructions

Read the scenario to your team and discuss. Ensure you include the key talking points in your conversation.

### Scenario

Mr Arcane worked for the ATO as an Intelligence Analyst. He made personal electronic games on his ATO computer and played these games during work hours under the pretence of doing work.

## Discussion questions

1. Is this fraud? Why/why not?
2. What do you think the consequences were for Mr Arcane?
3. If you saw this happening, what would you do?

## Talking points

1. This is misuse of IT facilities which is a type of fraud. As per the [Proper use of information technology equipment CEI](#) you must only use ATO supplied IT equipment for work purposes, noting some exceptions for limited personal use. Mr Arcane used the equipment for non work related use. These actions are not in line with the CEI and could weaken the ATO's high integrity environment. This is also fraud on administration as Mr Arcane used work time for non-work activities (playing games).
2. Mr Arcane was investigated by Fraud Prevention and Internal Investigations (FP II) and the matter was referred to ATO people. Mr Arcane was fined 5% of his salary for 12 months and received a formal reprimand.
3. If you witness or suspect internal fraud or corruption, report it to your manager or Speak Up. Not only is reporting an obligation for each of us, reporting helps maintain the high integrity environment we have at the ATO. Do not seek further evidence – it is FP II's job to investigate!

## Next steps for you and your team to take

- You can find more information about your responsibilities in the [Internal Fraud and Corruption CEI](#)
- Contribute to a positive workplace integrity culture by modelling your preferred workplace behaviour in your team
- Report any suspected or witnessed fraud and corruption to Speak up or by using the Anonymous Fraud Alert Form.

## For more information and resources

- You can head to our [SharePoint](#) site
- You can use our [facilitator guide](#)
- Call the [Speak Up hotline](#) on **1800 061 187** to speak to FP II
- Search [Anonymous Fraud Alert Form](#) on myATO to report anonymously
- Email [SpeakUp@ato.gov.au](mailto:SpeakUp@ato.gov.au) for advice or to lodge an allegation
- Email [PublicInterestDisclosure@ato.gov.au](mailto:PublicInterestDisclosure@ato.gov.au) to lodge a disclosure.